

A stylized, colorful illustration of a landscape. The background features wavy blue and white bands representing the sky. The foreground consists of rolling green hills in various shades of green, with a dark brown path winding through them. On the left, there are stylized trees: a green one and a purple one. A small red bird is flying in the upper left. On the right, a bright yellow sun with rays is partially obscured by a dark brown hill.

# Welcome to Summerfield House Day Nursery

PROSPECTUS  
2020

# All About Us

With 5 children and a full-time career, Adele Doran, the Nursery's founder, knows from personal experience the importance of finding the very best childcare. She also knows how difficult this can be. The traditional nanny is expensive and hard to come by. Workplace nurseries are few and far between and not always ideal.

At Summerfield House, we take children aged between 3 months to 5 years. We aim to tap the enormous potential of children who are ready to mix with others yet still need the security of a homely and caring atmosphere. This provides the kind of personal attention which frees children to learn, laugh and play, knowing themselves to be in safe hands.

Our curriculum is broad. It includes collage, water and sand play, music and drama, painting, pre-reading, number work and handwriting which are all introduced at the appropriate stage for each child. Our staff keep records on each child's progress and parental involvement is welcome at all stages. Parents may visit whenever they wish to discuss their child's progress. All of the Nursery's policies are contained within our compliance manual which is available for parents to see at any time.

Summerfield House opened in 1991 and has space to accommodate children in small groups. We are open 51 weeks of the year, from 8.00 a.m. to 6.00 p.m. Monday to Friday. Although essentially offering full-time places, some part-time places are available (full days).

Summerfield House Day Nursery is inspected by OFSTED and a copy of our latest inspection can be found both on our website [www.summerfelddaynursery.co.uk](http://www.summerfelddaynursery.co.uk) and the Ofsted website. Please see a paragraph from a previous report overleaf.

We are very proud to have completed the Surrey Early Years Quality Assurance Scheme – we were one of the first settings in Surrey to have completed the Scheme. We are delighted to have passed all the following modules – Being Healthy, Staying Safe, Enjoying & Achieving, Making a Positive Contribution and Organisation. We continue to evaluate our daily practise and make improvements.

.



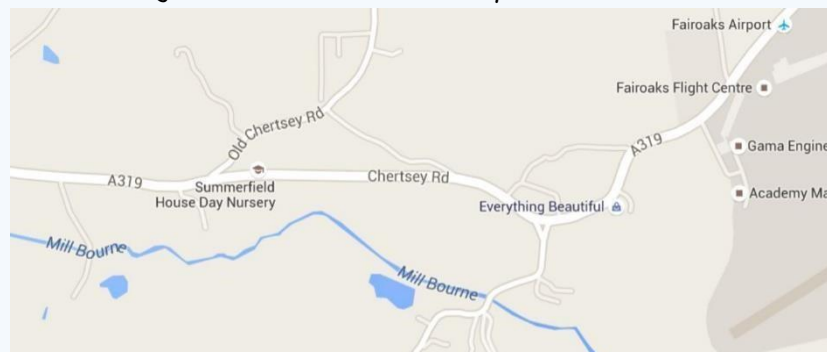
# Where are we

*Summerfield House is situated in lovely rural surroundings in a large fully air-conditioned country house on the A319 just a mile outside Chobham village and is surrounded by farmland. It has a large lawned garden as well as a play area with a safety sponge floor as well as Astro turf where there is a variety of equipment to encourage physical development.*

*Adjoining the Nursery is a small animal farm where children can see a large selection of breeds of chickens and ducks. There are also horses in the field beside the farm. We would emphasise, however, that the animals are kept in a secure enclosure.*

*The children have planted and maintain their own allotment full of fruits and vegetables. This has been an enormous success and enhances learning within 'understanding the world'.*

*You are most welcome to visit the Nursery and to meet our Principal and Staff. Please telephone us on 01276 856556 for an appointment.*





# OFSTED INSPECTION – JULY 2015

Summerfield House are very proud to announce that they received an OUTSTANDING inspection judgement in all aspects of their provision. To view the report, please visit the OFSTED website at [www.ofsted.gov.uk](http://www.ofsted.gov.uk), click on Inspection Reports and enter “Summerfield House Day Nursery” in the quick search engine box on the right-hand side of the web page.

*“The staff and leadership team are outstanding. All staff are committed to ensuring that children are provided with a high-quality learning experience. The manager is inspirational in her continual drive to improve the nursery. She ensures that ongoing supervision maintains the excellent quality of staff practice. Recent training has successfully extended staff practice. For example, they now provide a greater range of sensory experiences for younger children, to extend their physical skills. The manager has also developed excellent partnerships with local schools. Therefore, she has a focused approach in ensuring that children have the skills they need, in readiness for their move to school.”*



## **3 MONTHS TO 2 YEARS – Babies & Toddlers**

*Our babies and toddlers spend their time in the house, moving through the playrooms, conservatory, garden, dining room, bedroom and changing rooms as they would be at home.*

*Each child will have a written daily report which will contain details of their daily routine so that parents have full knowledge of the sleeping and feeding and changing routine their child has followed each day.*

*Although food is provided for children of all ages and stages, we ask that breast/formula milk be provided.*

*Please provide a changing bag with adequate supplies of nappies, spare clothing (clearly labelled) and anything for the weather – sunhats and sun cream for the sunny days and wellington boots, waterproofs, hats, gloves and a coat for the colder days.*

*Children are stimulated with a variety of tactile art and craft activities, music, bright and colourful toys and different sounds. They also have plenty of opportunity to play outside.*

*Every effort is made during the day to make sure that each individual child has fun, is well cared for, stimulated and entertained. All aspects of development is encouraged throughout the day and recorded.*

*Digital photos are taken (with parental permission – see Terms & Conditions, Clause 14) for you to treasure. A scrap book of developmental evidence is maintained by the key person assigned to each child.*



## **2 YEARS OLDS – “Little Learners”**

*A typical day will include topic art and craft activities, songs and rhymes, stories, puzzles, mark making activities, outside play within the Nursery's large garden including a visit to see the ducks and chickens.*

*A large variety of arts and crafts activities are provided throughout the day, including painting, colouring, stencilling, play dough, water and sand, cornflour and water, tracing.*

*The children's works of art are either displayed around the Nursery or they can take them home.*

*The children have a music lesson once a week, which provides high quality musical activities and songs to benefit important skills including language concepts.*

*The Nursery provides breakfast, a hot meal at lunchtime as well as a substantial tea. During mealtimes, we endeavour to instil good, general table manners.*

*We aim to work with you in matters such as toilet training and managing behaviour.*

# Big Pre-school and Little Pre-school

Our policy at Summerfield House is to encourage children to learn through structured and planned play.

We aim to create a caring and stimulating environment which is inviting and where children enjoy coming to.

There is an emphasis placed on Personal, Social and Emotional Development and we encourage children to become happy, confident and independent learners.

We recognise that children are active learners and provide them with a 'hands on' approach to learning.

Our Pre-school's are set up so children have access to a large range of resources and are encouraged to select their own resources.

We provide a child centred curriculum which is guided by the children's interests and ideas. They are supported, encouraged and guided by qualified and very experienced staff who engage in their play and provide challenges for the more and less abled child

Equal importance is given to the outside learning environment and we have developed our outside areas to enhance learning (duck garden, vegetable garden outside enclosed area, large garden). We have an open door policy and children are free to move around pre-school at their own pace.

We aim to provide a wealth of activities that are fun and enticing and we believe it is the process and not the end product that is important.

We record children's progress and achievements through Child Profile Records. This will incorporate assessments, samples of work, written observations and photographs. Parents are encouraged to contribute to this special and personal record and they are able to look at it at any time. We always value parental contributions and believe in creating and maintaining a strong parental partnership at all times.

# ROUTINE FOR PRE-SCHOOL GROUP

**8.00a.m.–9.00a.m.** Children arrive and are greeted by staff  
They find their name and choose variety of activities set

**8.00a.m.–8.45a.m.** Breakfast is offered

**9.00a.m.–9.15a.m.** Register and new time

**9.15a.m.–10.15a.m.** First session of activities  
Snack Bar—children help themselves to snack and a drink  
drinks are available at all times of the day

**10.15a.m.–10.30a.m.** Show and Tell  
Sound of the Week

**10.30a.m.–11.00a.m.** Garden Play

**11.00a.m.–11.15a.m.** Story Time

**11.15a.m.–12.00p.m.** Second session of activities

**12.00p.m.–12.15p.m.** Singing / number time  
Toilet / wash hands

**12.15p.m.–1.00p.m.** Lunchtime in the canteen

**1.00p.m.–1.30p.m.** Garden play  
Feed the ducks, geese, etc.

**1.30p.m.–2.30p.m.** *Monday* Gardening with staff  
*Tuesday* Sports with Carly and French with Sheila  
*Wednesday*  
*Thursday* Music with Sheila  
*Friday* Music Sports Gardening with staff

**2.30p.m.–3.30p.m.** Third session of activities  
Snack Bar

**3.30p.m.–4.00p.m.** Garden play  
Visit vegetable garden

**4.00p.m.–4.15p.m.** Circle time / TV / quiet activities

**4.15p.m.–5.00p.m.** Tea time in the Mezzanine

**5.00p.m.–6.00p.m.** Quiet time—children choose from a selection of quiet activities until they are collected



# Sample Menu

Monday	<p><i>Lamb and bean chilli with basmati rice</i> <i>Cel</i>  <i>( minced leg of lamb, onion, celery, peppers, haricot beans, in a rich tomato &amp; herb sauce)</i></p> <p><i>Banana, strawberry and mandarin cocktail</i>  <i>(cut into bite size pieces in orange juice)</i></p> <p><i>High tea: Wholemeal sandwiches (tuna, philly &amp; marmite)</i> <i>Ce So Da Cel</i></p> <p><i>Muller Vitality smooth fruit yoghurt</i> <i>Da</i>, <i>cherry tomatoes &amp; cucumber,</i>  <i>cheese cubes</i> <i>Da</i> <i>and fresh chopped fruit</i></p>
Tuesday	<p><i>Chicken in a 3 cheese sauce with petit pois and baked potato</i> <i>Cel Da</i>  <i>(Diced chicken breast, melody potato, organic double cream &amp; milk)</i></p> <p><i>Apple sponge with chilled vanilla custard</i> <i>Eg Da Ce</i>  <i>(Free range eggs, braeburn apple &amp; organic double cream)</i></p> <p><i>High tea: Pizza ships</i> <i>Da Ce</i>, <i>carrot sticks with houmous dip</i> <i>Da</i>, <i>sultana</i>  <i>flapjack</i> <i>Da Ce</i>, <i>cheese cubes</i> <i>Da</i> <i>and fresh chopped fruit</i></p>
Wednesday	<p><i>Roast topside of beef, roast potatoes and baby carrots</i> <i>Cel</i>  <i>(Gravy stock made from chicken wings, vegetables, garlic &amp; herbs)</i></p> <p><i>Fresh fruit fromage frais: Mango</i> <i>Da</i>  <i>(Fresh pureed mango, natural yoghurt &amp; organic double cream)</i></p> <p><i>High tea: Tomato &amp; vegetable pasta</i> <i>Cel Ce</i>, <i>carrot &amp; raisin salad, oat thins</i>  <i>with cream cheese &amp; apricot jam</i> <i>Da Ce</i> , <i>cheese cubes</i> <i>Da</i> <i>&amp; fresh fruit</i></p>
Thursday	<p><i>Spanish pork with pasta twists</i> <i>Cel Ce</i>  <i>(Diced leg of pork with Mediterranean vegetables in a rich tomato &amp; herb sauce)</i></p> <p><i>Strawberry ice cream with wafer</i> <i>Da Ce</i>  <i>(Soft scoop ice cream)</i></p> <p><i>High tea: Tuna &amp; vegetable spring rolls</i> <i>Ce</i>, <i>potato squeak</i> , <i>baked</i>  <i>apple rounds</i> <i>Da</i>, <i>cheese cubes</i> <i>Da</i> <i>and fresh chopped fruit</i></p>
Friday	<p><i>Atlantic cod and potato cake with special</i>  <i>vegetable egg noodles and chilled tomato salsa</i> <i>Fi Eg Cel Ce Da</i>  <i>(wholemeal bread crumbs, locally grown melody potato &amp; organic milk)</i></p> <p><i>Honeydew melon, apricot and red grape cocktail</i>  <i>(cut into bite size pieces)</i></p> <p><i>High tea: Wholemeal sandwiches (ham, grated cheese, raspberry jam)</i> <i>Da Ce</i>,  <i>carrot cake</i> <i>Da Ce Eg</i>, <i>baton cucumber, cheese cubes</i> <i>Da</i>, <i>fresh chopped fruit</i></p>

# FEES FROM 1 April 2020

## [FULL DAY CARE 0800 TO 1800 HRS]

UNDER 2s	5 DAYS	4 DAYS	3 DAYS	2 DAYS	1 DAY
Daily Fee	£68.00	£70.00	£71.000	£72.00	£75.00
Monthly Fees <i>(Note 6)</i>	£1,473.00	£1,213.00	£923.00	£624.00	£325.00
OVER 2s	5 DAYS	4 DAYS	3 DAYS	2 DAYS	1 DAY
Daily Fee	£66.00	£68.00	£69.00	£70.00	£73.00
Monthly Fees <i>(Note 6)</i>	£1,430.00	£1,178.00	£897.00	£606.00	£316.00

# Notes on Fees

1. There is a one off initial £50 registration fee to accompany the application form and T's & C's.
2. One months deposit is held by the nursery and returned with three months notice.
3. Payment is due in advance and is payable on or before the first of each month.
4. A bank type interest surcharge of £15 is made if the fee is paid a week late and another £15 is charged for every additional week late. Such surcharge(s) will be added to next month's invoice. Please note that this is not applicable to employer's childcare vouchers, which we understand have to go through several hands before they reach us. However, it does apply to the cash element of the fee payment.
5. Once a place has been offered and accepted, payment of the deposit, being one month's fees, should be made to secure a place.  
This is separate to the first months fees and will be returned with three months notice.
6. If a place is cancelled, then three months' notice must be given or three months' money will be charged
7. The fees are subject to change with a minimum of one month's notice
8. Fees are calculated on an annual basis and divided into 12 equal months, where each month's fee is the same (including those months that have a Bank Holiday and December). The Nursery is closed from Christmas Day to 2nd January. Please remember that staff, our biggest cost, are paid annual salaries. This also means that there is no reduction in fees where a child is absent due to sickness, holiday, etc.
9. The Nursery accepts most childcare vouchers
10. We are registered to receive tax free childcare methods of payment.
11. FEE funding, both Universal and Extended Entitlement is accepted at Summerfield House with a maximum of 6 hours per day. Summerfield House is an independent private Day Nursery which charges 'additional services' payable after Surrey County Council funding is taken into account. Our day is longer than the funding pays for so this is therefore payable by the parents. Summerfield House will invoice a cost for 'additional services' and detail how many hours of funding the child is accessing. For further information about FEE funding, please follow this link <https://www.surreycc.gov.uk/people-and-community/family-information-service/choosingchildcare-for-children-and-young-people/paying-for-childcare/30-hours-free-childcare-for-working-parents>





# Health and Safety Policy

*We give health and safety issues a top priority and continue to comply with the following regulations.*

*OFSTED*

*The 1989 Children's Act regarding Health & Safety*

*The 1974 Health & Safety at Work Act (poster displayed)*

*Staff are made aware and understand the requirements made by all three parties.*

*In addition, Summerfield has completed the "Staying Safe" module of Q.A. and all aspects have been observed and approved.*

*1.*

# Admissions Policy

When parents initially visit the Nursery, they are shown around, introduced to members of staff and daily routines are spoken about and any questions are answered.

Before the child starts, they are invited to have settling in visits which enables the child, the parents and us a chance to get to know each other and any details on the child or parents requests can be discussed.

If requested, the parents and child are invited to stay for a little while during the first visit. The child is then invited to stay for a short time to see how she/he copes within this environment. We then plan a further two visits.

The application form is attached to this pack along with the Terms and Conditions which must be signed and returned.



## **TERMS AND CONDITIONS**

### **1. IN THESE TERMS AND CONDITIONS**

**(A)** “The Nursery” is Summerfield House Day Nursery Ltd., Chertsey Road, Chobham, Surrey GU24 8HF

**(B)** “The Parents” are the Parent(s) or Guardian(s) responsible for any child attending the Nursery

**(C)** “A Place” is the reserving and keeping open a position for your child to attend the Nursery.

### **2. ADMISSION**

The Application Form should be filled in and returned with a non-refundable registration fee of £50.00 if you wish your child to join the waiting list. Priority is given to children who require fulltime day care. However, if you require a part-time place (minimum one day a week) your child can join a separate waiting list.

Please note that should you wish to move the place start date to a later date, the Nursery will charge you 50% of the fees that would have been incurred from the original stated place date up until the actual place date.

### **3. DEPOSIT**

The deposit is one month's fees, to be paid upon acceptance of an offer of a place at the Nursery. Should parents decide not to take up the place, three months' notice will be required, otherwise we regret that the deposit will be non-refundable.

### **4. FEES**

Fees must be paid monthly in advance on or before the first day of each month. Interest will be charged at 0.5% per week on any overdue fees. A deposit should be paid by cheque 28 days prior to the admission of the child to the Nursery. The deposit will be refunded to the payer once the child has left, but any outstanding fees or costs shall be deducted.

Should you wish to leave your child at the Nursery before 8.00 a.m. or after 6.00 p.m. an extra “out of hours” fee will apply but you must get prior arrangement from the Nursery.

### **5. ATTENDANCE**

If your child is unable to attend, please notify the Nursery by telephone by 9.00 a.m., otherwise children will be expected to attend regularly. The Nursery regrets that refunds cannot be arranged in the case of absence. The Nursery reserves the right at any time to refuse admission to and/or send home any child if it considers such action to be necessary in the best interests of the Nursery and for the other children.

### **6. TERMINATION**

The Nursery must be kept open and fully staffed at all times. Consequently, three months' written notice of withdrawal of a child's place or reduction in attendance must be given. Full fees will still be charged if this notice is not given.

### **7. BREAKS**

If your child is on holiday or absent for any reason, the normal fees must still be paid in order to keep your child's place open for him/her to return, as the Nursery staff and other costs must continue to be paid by the Nursery.

## **8. ILLNESS**

Parents are requested to notify the Nursery if children have been in contact with an infectious disease. Parents must not bring their children to the Nursery if they are unwell or suffering from a contagious infection or illness. The Nursery reserves the right to refuse entry to any child which the Principal considers is, or may be, unwell or suffering from any contagious or infectious complaint. Parents are required to disclose to the Nursery as soon as they become aware of any abnormality, disability, infection or allergy which affects or which may affect the child or other persons in the Nursery. The Nursery shall have the right to act in loco parentis for the child and in the case of any illness, accident or emergency shall have the right to take such action as the Principal of the Nursery thinks fit, including hospitalisation if necessary, whether or not the parents or next of kin have been informed. Every possible effort will be made to contact the parents in the case of emergency. Medicines can only be administered by staff after a consent form has been signed by parents.

## **9. CHANGE OF ADDRESS**

Parents are asked to inform the nursery of any change of address or telephone number, either at work or at home, including emergency numbers.

## **10. COLLECTION OF CHILDREN**

Please ensure that you inform the nursery staff if anyone other than yourself will be collecting your child/ren from the Nursery. If possible, make that person known to us beforehand.

## **11. PARKING**

Use either the car park at the front of the nursery or the car park next to Pre-school. Parking on the grass verge or on the road is not permitted.

## **12. LOSS AND DAMAGE**

The nursery cannot take responsibility for loss of, or damage to, property or clothing. Children should be dressed in hardwearing, washable clothing which can stand up to Nursery activities. Children should not bring money or expensive toys to the nursery.

13. Each child should keep at nursery the following items which should all be clearly marked with the child's name: A complete change of clothes, Wellington Boots, Nappies and cream if necessary, formula milk if applicable, Suitable outdoor clothing (sun hats and sun cream for the sunny days and a warm coat, hats and gloves for the colder days)
14. The nursery has Ipads and a digital camera, photographs will be taken of your child to support their learning and our developmental records. The photographs are used exclusively for nursery.
15. The staff will be keeping records on your child according to the statutory Early Years Foundation Stage framework. These records are available for you to see and they will be passed on to your child's Infant school.

## **16. SUMMERFIELD EMPLOYEES**

In the event that any employee of the Nursery with whom the Parent has had personal dealings accepts an engagement, employment or provides services with the Parent, directly or indirectly, within 3 months of leaving the Nursery's employment, the Parent shall be liable to pay an introduction fee to the Nursery of 12.5% of the gross salary remuneration payable to the Employee. However, casual babysitting does not incur a fee.

## **17. PROSPECTUS**

The prospectus shall not be construed as containing any representation of fact upon which reliance is made under the Misrepresentation Act 1967. Any statements in the prospectus are intended to be a statement of opinion made in good faith and believed to be true but must not be regarded as representations on the basis on which children are entered for the nursery.

I ACCEPT THE ABOVE TERMS AND CONDITIONS. I ALSO ENCLOSE A COPY OF THE CHILD'S BIRTH CERTIFICATE OR PASSPORT.

SIGNED ..... PRINT NAME

..... DATE

.....

SIGNED ..... DATE .....

MRS. KATE DAVIES (PRINCIPAL)



**APPLICATION FORM**

CHILD'S FULL NAME:	
DATE OF BIRTH:	
GENDER:	POSITION IN FAMILY:
PARENT/GUARDIAN(S) NAME:	
WHO HAS PARENTAL RESPONSIBILITY?	
WHO DOES THE CHILD LIVE WITH?	
WHO HAS LEGAL ACCESS?	
NATIONALITY:	
LANGUAGE(S) SPOKEN AT HOME:	
RELIGION:	
FESTIVALS CELEBRATED:	
HOME ADDRESS AND POSTCODE:	
HOME TELEPHONE NUMBER:	
MOTHER'S OCCUPATION:	
WORK ADDRESS:	
WORK PHONE NUMBER:	MOBILE NUMBER:
EMAIL ADDRESS:	
FATHER'S OCCUPATION:	
WORK ADDRESS:	
WORK PHONE NUMBER:	MOBILE NUMBER:
EMAIL ADDRESS:	
ALTERNATIVE PERSON TO NOTIFY INCASE OF EMERGENCY:	
NAME:	RELATIONSHIP TO YOUR CHILD:
ADDRESS:	
LANDLINE NUMBER:	MOBILE:
FAMILY DOCTOR – NAME – ADDRESS -	
PHONE NUMBER:	
HEALTH VISITOR:	

HAS YOUR CHILD BEEN IMMUNISED AGAINST THE FOLLOWING? (PLEASE ✓) TETANUS <input type="checkbox"/> DIPHTHERIA <input type="checkbox"/> POLIO <input type="checkbox"/> HIB <input type="checkbox"/> MENINGITIS C <input type="checkbox"/> MMR <input type="checkbox"/> WHOOPING COUGH <input type="checkbox"/> MEN B <input type="checkbox"/> 5 IN ONE VACCINES (3 DOSES) 2 MONTHS <input type="checkbox"/> 3 MONTHS <input type="checkbox"/> 4 MONTHS <input type="checkbox"/> PNEUMOCOCCAL (PVC) <input type="checkbox"/> ROTAVIRUS <input type="checkbox"/> INFLUENZA <input type="checkbox"/> OTHERS <input type="checkbox"/> PLEASE SPECIFY .....																				
DOES YOUR CHILD SUFFER FROM AN ALLERGY OR CRONIC CONDITION? YES <input type="checkbox"/> NO <input type="checkbox"/> PLEASE SPECIFY.....																				
IS THERE ANY FOOD OR DRINK THAT YOUR CHILD MUST NOT CONSUME?																				
DOES YOUR CHILD HAVE ANY SPECIAL EDUCATIONAL NEEDS OR DISABILITY? YES <input type="checkbox"/> NO <input type="checkbox"/> PLEASE SPECIFY ..... .....																				
IS YOUR CHILD ON ANY REGULAR MEDICATION? YES <input type="checkbox"/> NO <input type="checkbox"/> PLEASE SPECIFY .....																				
PLEASE GIVE DETAILS OF OTHER CHILDREN IN THE FAMILY: <table border="0" style="width: 100%;"> <tr> <td style="width: 25%; text-align: center;">CHILD 1</td> <td style="width: 25%; text-align: center;">CHILD 2</td> <td style="width: 25%; text-align: center;">CHILD 3</td> <td style="width: 25%; text-align: center;">CHILD 4</td> </tr> <tr> <td colspan="4">NAME:</td> </tr> <tr> <td colspan="4">GENDER:</td> </tr> <tr> <td colspan="4">AGE:</td> </tr> </table>					CHILD 1	CHILD 2	CHILD 3	CHILD 4	NAME:				GENDER:				AGE:			
CHILD 1	CHILD 2	CHILD 3	CHILD 4																	
NAME:																				
GENDER:																				
AGE:																				
WHEN DO YOU REQUIRE A PLACE AT THE NURSERY?																				
DO YOU REQUIRE A FULL TIME PLACE? YES <input type="checkbox"/> NO <input type="checkbox"/>																				
IF YOU REQUIRE A PART TIME PLACE PLEASE STATE WHICH DAYS:																				
DO YOU GIVE PERMISSION TO SHARE INFORMATION WITH THE CHILDREN'S CENTRE AND OTHER PROFESSIONALS? YES <input type="checkbox"/> NO <input type="checkbox"/> (This may include Health, School, EP's and Surrey CC)																				
I UNDERSTAND THAT THE FAMILIES PERSONAL DATA WILL BE SECURELY HELD IN ACCORDANCE WITH SUMMERFIELD HOUSE DATA																				

PROTECTION POLICY ☐ (PLEASE TICK)  
HOUSE ☐ (PLEASE TICK)

I OPT IN TO EMAIL COMMUNICATION FROM SUMMERFIELD

PLEASE RETURN THIS FORM WITH A NON-REFUNDABLE REGISTRATION FEE OF £50.00 IF YOU WISH TO BE PLACED ON THE WAITING LIST. WE WILL NEED A COPY OF YOUR CHILD'S BIRTH CERTIFICATE OR PASSPORT PRIOR TO YOUR CHILD STARTING AT THE NURSERY.

SIGNED .....

DATE .....

PLEASE NOTE THAT ALL INFORMATION CONTAINED HEREIN WILL BE TREATED IN THE STRICTEST CONFIDENCE.